STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

PAT MCCRORY
GOVERNOR

ANTHONY J. TATA
SECRETARY

September 15, 2015

CASE Consluting, Inc.
840 Shull Street, Suite 210
W. Columbia, S.C. 29169

SUBJECT: Approval of Small Professional Services Firm (SPSF) Certification

This letter is to acknowledge receipt of your application for Small Professional Services Firm (SPSF) certification through the North Carolina Department of Transportation. Your application has been approved for a period of one year effective September 8, 2015.

You are reminded that your certification will automatically expire in one year unless you submit a new application prior to the expiration date. As a courtesy, the Department will send a reminder letter by US postal service or email approximately thirty days (30) prior to the anniversary date. However, the SPSF is responsible for submitting the new forms by the anniversary date whether or not a reminder letter is received.

Consistent with SPSF program guidelines you must notify the Department when your firm no longer meets the criteria for continued participation in the program; i.e., annual gross receipts exceed the NAICS Code size limit for your firm or the firm no longer exists, etc. Should your firm experience any changes in ownership, address, telephone number, or specialty, you are required to notify this office within two weeks of that change. Failure to inform us of these changes can result in decertification.

Please note that the SPSF certified status mentioned above is not to be considered as pre-qualification or approval to perform work for NCDOT. To be pre-qualified to respond to NCDOT professional service contracts, or to be approved as a private consulting firm to work on the same, please contact the Prequalification Section at (919) 707-4800.

Thank you for your participation in the Small Professional Services Firm Program. If you have any questions, please do not hesitate to contact this office.

Sincerely,

DocuSigned by:

George Nixon

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George Nixon
SBE/SPSF Program Manager